

**TGMI Steering Committee  
Meeting Minutes  
April 11, 2006**

**Members Present:** Mike Travis, Susan Gullette, Chuck Holland, Saya Qualls, Melvin Jones, Rusty Lacy, Jon Zirkle, Ashley Glover.

**Members Absent:** Lisa Pugh, Cindy Saladin

Mr. Travis called the meeting to order and distributed an updated Steering Committee Member list.

**Old Business:**

- ❖ **Treasurer's Report:** Ms. Gullette provided a copy of the Treasurer's report and announced that the pledges to the TGI endowment fund had been collected and a check for \$1040 had been issued to the fund. Mr. Holland made a motion to accept the Treasury Report, which was seconded by Mr. Zirkle.
- ❖ **Update on Sub-Committees and Membership:** Mr. Travis said that Tracy White, class of 2004, had agreed to chair the Hospitality Committee. Peggy Lewis, Margaret A Lewis in GroupWise, class of 2005, has volunteered to assist on the committee, as well as Greg Duncan, class of 2001. Tracy will be emailing Lisa Pugh concerning a possible brown bag lunch at Environment and Conservation.
- ❖ **Communication Committee:** Mr. Jones shared an email he sent to members of the committee concerning the newsletter and some of the items it will include: the transition of Commissioner Randy Camp's move from DOP to AOC, Holiday Breakfast, Spotlight article on Jon Zirkle and Ashley Glover, and the Reconciliation Ministries project. Melvin also said they have many photographs to accompany the articles. Mr. Jones hopes to have the newsletter ready by the second week of May.
- ❖ **Community Service:** Mr. Zirkle indicated the recent Reconciliation Ministries project went well. The next project is Habitat for Humanity on April 29<sup>th</sup> with a deadline to sign-up of April 13<sup>th</sup>. He has 12 "solid" volunteers and others that may show up. He encourages recruiting family, friends, and co-workers – anyone that would be willing to help is welcomed. Mr. Zirkle would like to promote the Monroe Harding event (mentoring) as well but because this is during business hours, it's difficult to find volunteers who can commit to this project.
- ❖ **Orientation Committee:** Mr. Lacy reported that the committee is having weekly meetings to prepare for the Class of 2006 orientation, scheduled for May 12. They have three (3) different segments, approximately 20 minutes each to present (slide show, introductions, etc.) He is waiting on the class roster so they can finalize their efforts.

**New Business:** Ms. Saladin provided Mr. Travis with an update of business to report in her absence. The new TGMI class has been selected and there have been 31 members selected. She will forward a roster to Mr. Travis in the upcoming days.

There has been no progress as far as a location for the Fall Conference. The committee is scheduled to soon meet and begin this task.

Only 9 TGMI alumni have signed up for the TGEI brown bag scheduled for May 16<sup>th</sup> at TN Housing Development Agency in Parkway Towers. May 9 is the deadline to RSVP; those wishing to attend should email Larry Richardson with their name, department, and job title.

Mr. Travis discussed Tracy White's desire to plan some type of family social or outing for TGMI alumni, possibly at a State Park. Mr. Jones made the suggestion of organizing a brown bag lunch in east and/or west Tennessee in order to include those alumni who work in those areas. This idea was very well received by the Steering Committee.

Mr. Holland asked if the Department of Personnel was still planning a training seminar to be held one day this summer. Mr. Travis said he would contact Ms. Saladin on this matter.

With no further business, the meeting was adjourned. The next meeting will be held at 3:00 p.m. on Tuesday, May 9, 2006.

Respectfully Submitted,

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Ashley Glover for Lisa Pugh